



PTSA General Meeting - NOVEMBER

Date | Time Thursday, November 9, 6:30 PM

In Attendance

Sheena Bartman

Old Business & Open Items

1. PTSA to PTO Status update and to-dos
 - a. (insurance, new bank account, bylaws, closing out of Memberhub, new logo, etc.): Sheena will finish the bylaws and we will call a special meeting for PTO members to vote on bylaws. Erin to purchase insurance for \$435 / year. Once we have meeting minutes with an official vote we can open a new PTO bank account with cash the treasurer is holding on to. Plan to spend / donate what is in the PTSA account before we close it.
2. PTSA request form: 7th grade has requested \$5000 for buses for a field trip in Feb. Since we don't have this much \$ to work with, Sheena has emailed Candi Patton to see if 7th grade would want to participate in the Papa John's fundraiser but she has not heard back.
3. Trunk or Treat review
 - a. THANK YOU! to all volunteers and trunks and especially Nicole Rallo, the event chair!
 - b. profit and loss= \$1308.40 profit (incl. \$90 in Papa Johns sales). 255 tickets sold at event.
 - i. Erin to review \$ spent and \$ earned from concessions
 - c. Event summary: any feedback from those in attendance?
4. Family Tech Talk review
 - a. feedback: Any feedback from those in attendance? Sheena attended and didn't get feedback or see more than 1 local person in attendance, so we believe this is not worth running again.
5. Apple bar review
 - a. cost and feedback: teachers loved it; \$152 costs, Bonita Mogan coordinated event and set it up and Erin did the purchasing.
6. Membership drive update:
 - a. raffle incentive: gift cards (Amazon, Giant, Chick-fil-A) \$25 each - sheena to purchase and promote;
 - b. Table at writers night on 11/15 for membership raffle and Papa Johns cards. End raffle 11/15.
 - c. Membership count at 63 (22-23 we had 61 members)

Administration Update

1. Beautiful tomorrow event review
2. Zombie run review
3. First Friday - tshirt update
4. Parent help days - when to start signups
5. American Education week activities
6. 11/17 volleyball game - how can we help?; tickets?
7. Lost and Found

New Business

8. Book Fair: Laurie Holloway
 - a. looking for volunteers; very worried about Monday and Tuesday; \$990.07 was made from the book fair last year. Erin has \$500 cash for the registers ready for the event.
9. current fundraisers:
 - a. Papa Johns cards: 10/2 - 12/2: Sold 8 so far. TBD if 7th grade team will participate.
 - i. plan to collect money through cheddar up and cash, no checks; parents can pick up Mondays from 3:00-5:00 from Erin at the school
 - b. Spirit wear - 20% off sale Nov 6 - Dec 8 plus an additional 5% credit with a code. We have a \$50 credit from last year - tbd how to spend it. \$127 profit from previous quarter sales
10. Grinch update from Erin:
 - a. DJ (Jade Squad Entertainment Jason Townson) will do photos with the Grinch and visit classrooms; Mrs. Swann to let us know if 12/15 works for the teachers and determine rules for him. Cost is just the cost of hiring him as DJ for the dance - nothing additional. 12/15 works for him. Erin is our POC for the DJ.
 - b. idea: Grinch grams sell for \$2.00 with a candy?
11. 12/15 Dance: Begin planning with SGA: Sarah will be dance chair again; Sarah emailed Ms. Kelly about PTA handling concessions/paying DJ to possibly keep money separate.
12. Spirit nights for the spring: Erin and Sarah will begin calling businesses to set these up.

Treasury Report:

13. Current Balance: \$1472 total between PTSA bank account (\$982) and cash (\$490).

Other discussion items:

- 1.

Adjourn Meeting:

- a. Adjourn time:
- b. Next General Meeting: None in December. Jan 10th, 6pm in Media Center